

Administrative Committee Minutes
May 2, 2017

Meeting called to order 6:40pm.

Present: Josh Endsley & Mollie Wilkins

The Clerk becoming a Notary Public was discussed. Shawna Hill will contact the village insurance company to discover the cost of the surety bond, which is required, and will report to the Admin Committee. The surety bond, along with the Barry County Clerk's office fee, will be tallied up and discussed at June Administrative Committee Meeting.

Permission will be requested of the Council for Mollie Wilkins to be allowed to make updates and changes to the FreeportMichigan.org website.

Quotes have been collected and will be presented to the Village Council for selection for Village Spring Clean-Up. The first weekend in June has been selected as a possible date for this event.

The Treasurers position was discussed. More research into opening the position to candidates outside of the village was discussed.

Meeting adjourned at 7:00pm.