

Administrative, Budget and Personnel Committee

Meeting Minutes

March 1, 2016

Meeting was called to order at 6:35 p.m.

Scott Ploeg and Josh Endsley were in attendance of the meeting.

We had interviewed 4 possible council members 2-1-16 to fill the open seats on the council. Emily Root, John Raymond, Harold Andrus and Karl Wilkins were the interviewees. They had all turned in their application for the open seats on the council. I would like to make a recommendation to vote on Emily Root, John Raymond and Karl Wilkins to be placed on the council as trustees.

We discussed that we still need to look into having a conjoined meeting with all the heads of boards to keep everyone working together on what needs to be taken care of. We are all working towards one goal and need to be working together as one council to get this done. We also think it would make sense to attend other local council meetings to see how they conduct their meetings, and maybe we could learn from them.

Our clerk, Shawna Hill has created a sign in sheet for anyone that would like to use it at council meetings. This will help us with putting correct names in the meeting minutes and help with new names and faces at meetings.

We spoke on the bill that we have received from Dan Fighter, Freeport Milling, and how we can take care of this as the bill now keeps accruing finance charges. How did this start? How much did we charge him to get this started? Why have we not taken care of this since 2013?

We spoke about getting a copier/scanner for Kath Kunde so that she can scan all receipts and invoices to the clerk so that we can have all paperwork in one area for more accuracy. Also, we feel that this could help with any discrepancy issues in a timelier manner.

It was brought up that the DPW worker is a salary position and should be working a full work week, which is 40 hours. It was brought up who he answers to? Is it a specific person on the council? There have been many village members concerned with his job performance.

We were shown a village newsletter that we think will help inform the village members of upcoming events in the community. This will also announce any upcoming events for the council and library, again just to keep the village members in the know. This newsletter is open to all events.

The meeting was adjourned at 7:20 p.m.