

**ARTICLE 13**  
**PARKING AND LOADING OF MOTOR VEHICLES**

**13.01 ALL DISTRICTS**

1. All businesses on Division Street between State Street and Irving Street inclusive, are exempt from the requirements of Article 13 because the Village wishes to maintain the unique character, charm, and ambiance of that area of the Village.
2. Except for single-family dwellings, a plan showing the required parking and loading space, including the means of access and interior circulation, shall be provided for review and approval.
3. Parking and loading space shall be provided in the manner and location herein specified.
4. Except for single-family dwellings, every property owner shall provide and maintain at all times an adequate number of off-street parking spaces and the necessary loading and unloading facilities associated thereto in each district for all the occupants, employees and patrons of said property.
5. A plan showing the required parking and loading spaces, including the means of access and interior circulation, except for one-family dwellings, shall be provided at the time of application for a building permit for the erection or enlargement of any building.
6. Any parking area, parking space, or loading space which exists at the time this ordinance becomes effective or is subsequently amended, is not required to comply with the parking provisions of this ordinance, unless or until such parking area, parking space, or loading space, is expanded, changed, altered, modified, replaced, or is part of any project requiring zoning approval. When any of the above events occurs, the owner of said parking area, parking space, or loading space comply with all the requirements of this Article.
7. Parking of motor vehicles in residential zones shall be limited to passenger vehicles and not more than one commercial vehicle of the light delivery type, not to exceed 1½ tons. The parking of any other type of commercial vehicle, buses, or construction equipment such as cranes, loaders, back hoes, etc., except for those parked on school or church property is prohibited in a residential zone.

**13.02 REQUIREMENTS FOR ALL PARKING SPACES AND PARKING LOTS**

1. Each automobile parking space shall not be less than 225 square feet or less than 9 feet wide exclusive of driveway and isle space.

2. All off-street parking facilities shall be drained so as to prevent damage to abutting properties or public streets and shall be constructed of materials in accordance with the Village Public Improvement Design Standards.
3. Any lighting fixtures used to illuminate any off-street parking area shall be so arranged as to reflect the light away from any adjoining residential lot.
4. No parking space shall be closer than 5 feet from the property line.
5. Off-street parking facilities in nonresidential zones shall be effectively screened on any side that adjoins or faces property in any residential zone by a wall, fence or compact planting not less than 4 feet in height. Plantings shall be maintained in good condition and not encroach on adjoining property. Screening shall not be so placed or maintained as to provide a traffic hazard through obstruction of visibility.
6. All off-street parking areas that make it necessary for vehicles to back out directly into a public road are prohibited, provided that this prohibition shall not apply to off-street parking areas of single-family dwellings.
7. Requirements for the provision of parking facilities with respect to two or more principal uses of the same or different types, on the same or separate parcels, may be satisfied by the permanent allocation of the requisite number of spaces for each use in a common parking facility. The common parking facility must be located within 150 feet of all principal uses and be cooperatively established and operated. The number of spaces designated shall not be less than the sum of the individual parking requirements and the specifications in regard to location, design, plans, etc. Parking facilities for one use shall not be considered as providing the required parking facilities for any other use.

### **13.03 MINIMUM REQUIRED PARKING SPACES**

Uses not specifically identified shall be determined by the parking requirements of the most similar use listed below.

1. Multi-family Housing: Two parking spaces, for each unit.
2. Office Buildings: One parking space for each 100 square foot of useable floor area.
3. Retail Stores, Supermarkets, Department Stores, Personal Service Shops, and Shopping Centers: One parking space for each 100 square feet used for retail sales, and one space for each 150 square foot of floor area on the second floor used for retail sales, and one parking space each for each 300 square foot of floor area on the third floor used for retail sales.

4. Manufacturing Buildings: One parking space for each employee on the maximum shift.
5. Library, Museums and Post Offices: One parking space for each 100 square foot of useable floor area.
6. Bowling Alleys: Three parking spaces for each alley.
7. Motels and Bed and Breakfast Homes: One parking space for each separate bed.
8. Theaters, Auditoriums, Stadiums and Churches: One parking space for every 4 seats.
9. Dance Halls, Assembly Halls, Without Fixed Seats: One parking space for each 100 square foot of floor area, if to be used for dancing or assembling.
10. Restaurants and Nightclubs: One parking space for each 100 square foot of floor area.
11. Schools, Private or Public, Elementary and Junior High Schools: One parking space for each employee normally engaged in or about the building or grounds.
12. Senior High Schools, Private or Public: One parking space for each employee normally engaged in or about the grounds and one additional space for every five students enrolled in the institution.
13. Outdoor Recreation: One parking space for every 500 square feet of outdoor recreation space.

#### **13.04 LOADING AND UNLOADING SPACES**

Bays for all necessary loading and unloading operations for any commercial, industrial or other use must be provided in addition to the requirement for off-street parking. All loading and unloading operations must be carried on entirely within the lot area of the use it serves and shall not interfere with pedestrian or vehicular movement. Loading and unloading spaces must be a minimum of fifteen (15) feet wide and forty (40) feet long with a fourteen (14) foot overhead clearance.