

Administrative Committee Minutes

December 4th, 2018

Present: Lani Forbes, John Raymond, Shawn Hill, Tim McKay, and Tom Steensma

Meeting called to order at 6:30 PM

Old Business:

Okayed Candy Wilson to work 39hrs per week

New Business:

- Working on realistic budget
- Have Shawna put date on budget
- Can we have a budget at each admin mtg
- Add a column for committees to begin to prepare for the 2019-2020 budget
- 1099 for Russ Yarger at the end of the year- his pay should come out of contractor services
- Look at Nov pay now- that the county uses for payments (Shawn Hill will look into this)
- Recommend signing the Metro Act Right of Way permit extension until 2023 by Shawn Hill and second by John Raymond motion carried
- 2 application currently in for the open council positions.

Public Input:

Tim McKay asked if we would look at the Village Maintenance log for the last year, detailing expense that we are spending money on, also the fuel log for the last year. Wants to make sure we are checking Village assets.

Village approved immediate use for the police, planning, and zoning to move into the building behind the hardware store.

Tom Steensma will be working on getting Daniel Waddell up on training for while Tom is off for 6 to 8 weeks. With a pay rate of \$10 per hr, motion by john Raymond and seconded by Shawn Hill motion carried

Motion by John Raymond and second by Shawn Hill to adjourn the meeting at 8:50pm