

Village of Freeport
Committee of the Whole
Minutes
December 5, 2023

Village President Bill Andrews called the meeting to order at 6:35 pm.

Other council members present – Trustees Madison Cove, Damon Cove, Lani Forbes, Treasurer Joyce Callihan, and Clerk Shari Clark. Absent – Trustee Shawn Hill.

Staff Members present – Water Operator Duane Weeks and DPW Director Collin Crumback.

No Public Comment.

Reports:

Administration

Miss Dig Membership enrollment will be listed on December 11th Council Agenda.

Job Posting for cleaning of the Community Center will be posted in the Newsletter & facebook. Interested applicants submit resume to Village Clerk freeportclerk@gmail.com or obtain an application off website www.freeportmichigan.org.

Scheduler for activities & rental of the Community Center will be determined at a later time. Clerk will cover scheduling and village officials or staff will unlock as needed.

Sample Contract Agreements for both positions were reviewed.

Rental Deposit policy was discussed with consideration to update rental agreement form, if facility is not left in the same condition as accepted on the day of rental, to state that the renter shall be invoiced for any expenses if additional cleaning is required at an hourly rate or if any damages occur. The rental could be held by credit card information kept on file.

2024 Council & COW Meeting dates were discussed, the Budget Hearing was set for February 12, 2024 at 7pm.

Water

2024 Water rates were discussed for adoption at a future meeting.

Crumback will seek out additional bids for possible water line replacement at 223 N. State Street.

Upon determination of remaining AARPA funds, Weeks will meet with village engineers for completion of well house improvement project.

Weeks gave Cummins Sales & Service the go ahead to complete service of the generator as early as possible and shared with council Cummins maintenance agreement proposal.

Weeks attended the EGLE DWSRF grant webinar on November 29th which supports communities in their efforts to replace lead service lines and ensure safe drinking water for all residents. He will work on completing the grant application and will report at the next council meeting for submission in January.

Buildings, Streets, & Grounds

Crumback will seek out powder coating options for the street light poles coming from Hastings.

A Resolution authorizing non-motorized transportation improvements will be presented at next council meeting outlining the plan to replace existing sidewalk on Oak Street which will connect to the village park facilities. This plan will be implemented in year 2024 which will bring the village into compliance with MDOT Act 51 MCL Section 247.660k reporting requirements.

Most of Main Street seasonal decorations are up.

Parks & Recreation

DPW will continue to vacuum up leaves in the park & cemetery anticipating to complete this week.

Police

Freeport will be seeking out new candidates to fill the vacant positions within the Freeport Police Department. Any current needs are to be referred to Barry County Sheriff Department. Emergencies, contact 911. Salvage Inspections continue to be “on hold” until further notice.

The meeting adjourned at 7:55pm.

The next COW meeting will be held January 2, 2024.

Submitted by Shari Clark, Village Clerk